

## ASLACTON PARISH COUNCIL

### MINUTES – Parish Council Meeting 4th November 2022

Venue: St Michael’s Church, Aslacton

Commencement: 7.30 p.m.

Clerk: Peter Robinson, The Old Rectory, Aslacton

01379 677362 : [aslactonparishclerk@outlook.co.uk](mailto:aslactonparishclerk@outlook.co.uk)

<b>Present:</b>	Geoff Gamble (Chairman); Cheryl Shulver (CS) (Vice-Chairman), Christine Kinge (CK), Janine Jarrett (JJ) and 3 members of the public
<b>1. Apologies for Absence</b>	Keith Broomhall (KB), Louise Thurgar (LT) & Charlotte Bennett (CB)
<b>2. Minutes of the Meeting of 2<sup>nd</sup> September 2022</b>	The minutes of the meeting of 2 <sup>nd</sup> September were approved by the Members.
<b>3. Matters arising from the Minutes of 2<sup>nd</sup> September 2022</b>	The following matters were discussed.
<b>3a. Village Sign</b>	<p>JJ reported a cost estimate for the cut-out design (presented at the last meeting) of £5075 plus VAT, which included the cost of an oak supporting post and a brick base. In the interim period a second design had been presented to the PC and it was decided that both designs would be put forward at the next meeting for a decision.</p> <p>The site for the sign was discussed, with the triangle at the bottom of the Church Road hill, the grass ‘corner’ on Church Road near the bungalows and a future possibility of the ‘village green’ (should the proposed Church Road development become a reality) being the alternatives. It was proposed that the site would be discussed further at the next meeting.</p>
<b>3b. Defibrillator Project</b>	<p>In the absence of CB, the Chairman reported that, as the school boundary hedge would not support a defibrillator installation, it had been proposed that it could be installed on the outside wall of the school itself. This would need i) the approval of the school trustees and ii) two codes being used to access the defibrillator – one to access the school playground through the locked gate and one to release the defibrillator to be used. Such an installation would be easier and cheaper than having to dig up the car park to lay an electrical cable.</p> <p>JJ suggested that managing two codes may be difficult in an emergency and proposed the alternative idea of having a solar panel powered unit, possibly situated on Sneath Road with a second unit being proposed as a condition of building should the Church Road development be furthered.</p> <p>A further proposal of utilising a traditional telephone box on the opposite side of the road to the school was put forward, as there was an existing electrical connection for the original telephone box.</p> <p>It was decided to delay any decision on the project until the next meeting when hopefully CB would be in attendance. The Chairman said that he would look into the planning aspects of reinstalling a telephone box in the village whilst JJ would investigate the cost of a suitable telephone box</p>
<b>3c. Parish Partnership Scheme</b> <b>i) 20mph speed limit</b>	The Chairman summed up that the PC could not expect any immediate action from NCC to bring in a blanket 20mph limit outside all schools and stated that to comply with NCC grant contributions, the signs would have to be

## ASLACTON PARISH COUNCIL

<p><b>Sign past the school</b></p> <p><b>ii) Any other projects</b></p>	<p>purchased from Westcotec, the current cost being approximately £8,000. A question was raised as to whether the parishioners would think 20mph signs useful as they would not stop fly-parking problems outside the school but it was recognised that to instil a general speed awareness in the area would be well received. Subject to receiving the 50% grant from the Parish Partnership Scheme and the £2,500 contribution promised from Barry Duffin, the County Councillor for Aslacton, the Members voted unanimously to purchase the 20mph signs. Whether the Parish council would receive the grant would be known in March 2023.</p> <p>JJ reported that other projects could be applied for under the Parish partnership scheme, including village identity signs and other 'street furniture'. The Chairman proposed to take the 20mph sign project forward and investigate the ability to access further grants for street furniture but it was recognised that any applications for grant access next year would have to be made by 1<sup>st</sup> December 2022.</p>
<p><b>3d. Highways issues, Maranello, Mill Lane</b></p>	<p>The Clerk reported that he had not got any further with the Highways enquiry on the changes to the verge on Mill Lane and the Chairman said that he would speak to the Cabinet Member for Highways .</p>
<p><b>3e. Highways works by Parish Rangers in July</b></p>	<p>The Clerk reported that he understood that the Parish Rangers had not done the requested work in Aslacton during July. The Members asked that the Clerk should ask again for the work to be done.</p>
<p><b>3f. Bus stop outside Downlands</b></p>	<p>JJ reported that she had spoken to one of the two bus companies concerned and that they were relatively happy with the positioning of the bus stop. The Clerk was asked to contact the owners of the adjoining field to ask them to cut back the hedge to give a better view of the bus stop by approaching traffic.</p>
<p><b>3g Wind turbine at Rookery Farm Barn</b></p>	<p>The Chairman reported that the owners of the wind turbine had been asked to submit a planning application for the turbine as it was over the height allowed for permitted development</p>
<p><b>3h Village footpaths update</b></p>	<p>Before the meeting a brief report on footpath problems had been circulated to Members. The Chairman asked that the current arrangement for footpath responsibility be formally recognised and proposed that Jill Webb be appointed as Footpath Warden. This was unanimously agreed.</p>
<p><b>4. Clerk's Report</b></p>	<p>In order that actions which had been taken since the last meeting were reported to the Members, the Clerk reported on the following matters:</p>
<p><b>4a. 2021-2565 Coopers Close</b></p>	<p>The Clerk reported that the decision on this matter had not yet been published by SNC</p>
<p><b>4b. 2022-1503 The Paddocks, Wash Lane</b></p>	<p>The Clerk reported that the decision on the change of use was still pending</p>
<p><b>4c. 2022-1712 Halfway Farm, Plantation Road</b></p>	<p>The Clerk reported that the PC had not raised any objections and the extension to the farm buildings had been approved by SNC</p>
<p><b>4d. 2022-1852 Sneath Farmhouse, Plantation Road</b></p>	<p>The Clerk reported that the PC had not raised any objections and the decision on a new storage building was still pending.</p>
<p><b>4e 2022-1853 Arcondale, Woodrow Lane</b></p>	<p>The Clerk reported that the PC had not raised any objections and that the small changes to the new build specification had been approved by SNC</p>
<p><b>4f 2022-1939 Wembury, Pottergate Street</b></p>	<p>The Clerk reported that the PC had not raised any objections and the decision on the replacement garage was still pending</p>
<p><b>4g 2022-1948 Waveney Pumps, Newport Drive</b></p>	<p>The Clerk reported that the PC had not raised any objections and that the decision on two extensions to the industrial building was still pending</p>

## ASLACTON PARISH COUNCIL

<b>4h Adoption of bio-toilet</b>	The Clerk reported that the responsibility for the maintenance of the bio-toilet had been accepted and that the required repairs to the guttering had been done				
<b>4i. Payments made</b>	<p>The Clerk reported outgoings of:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Aslacton Charities</td> <td style="text-align: right;">£ 324.00</td> </tr> </table> <p>The Clerk said that he had received invoices totalling £60.08 for stationery supplies used in the preparation of the village newsletter and asked the Councillors for permission to pay. This was unanimously agreed</p>	Aslacton Charities	£ 324.00		
Aslacton Charities	£ 324.00				
<b>4j. Receipts</b>	<p>The Clerk reported receipts of:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Second precept payment</td> <td style="text-align: right;">£1043.75</td> </tr> <tr> <td>HMRC VAT refund</td> <td style="text-align: right;">£1177.44</td> </tr> </table>	Second precept payment	£1043.75	HMRC VAT refund	£1177.44
Second precept payment	£1043.75				
HMRC VAT refund	£1177.44				
<b>4k. Barclays Bank problems</b>	The Clerk reported that the changes to the correspondence address for the Parish Council account had still not been actioned by the bank but he was now hopeful that this would soon be accomplished				
<b>5. Planning application 2022-2042 14, Station Road</b>	The Clerk reported that the owners had applied for a change of external finish on a planned extension from brick to painted render in order to match the existing house. The Members did not have any objections to this.				
<b>6. Proposed Councillors' Code of Conduct</b>	The Chairman introduced the subject, stating that although conflicted councillors should not be able to vote on a subject, their comments may be valuable to any discussion as the local knowledge would be important. The Members agreed with this view and the Clerk was asked to fill in the questionnaire on the subject accordingly.				
	There being no further business the meeting closed at 21.30				