

## ASLACTON PARISH COUNCIL

### MINUTES – Parish Council Meeting 19<sup>th</sup> September 2023

Venue: St Michael’s Church, Aslacton

Commencement: 7.30 p.m.

Clerk: Peter Robinson, The Old Rectory, Aslacton

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<b>Present:</b>	Louise Thurgar (LT), Andrew Tempest (AT), Janine Jarrett (JJ), Sue Bancroft (SB), the Clerk and 6 members of the public
<b>1. Apologies for absence</b>	Apologies were received from. Charlotte Bennett (CB), Keith Broomhall (KB), and Sally Wilkinson (SW),
<b>2. Approval of the Minutes of the meeting of 4<sup>th</sup> July 2023</b>	The minutes of the meeting of 4 <sup>th</sup> July 2023 were proposed as correct by JJ and seconded by SB. The minutes were approved by the Members.
<b>3. Matters arising from the minutes of 4<sup>th</sup> July 2023</b>	The following matters arising were discussed
<b>3a. Village Sign – update</b>	<p>JJ reported that she had submitted an application for a Pride in Place grant but that this had been rejected. She had been referred to other sources of funding but was not hopeful of these having a positive outcome.</p> <p>JJ reported that she had found out that ownership of the grass triangle at the bottom of the church hill belongs with the unadopted road which, in turn, belongs to the residents living on the road. She is pursuing the possibility of the residents approving the placing of the village sign on the triangle.</p>
<b>3b. Defibrillator project - update</b>	<p>JJ reported that she had contacted UK Network Power to investigate the supply possibilities for a defibrillator cabinet. They required a survey form to be completed but had said that the cost could be between £1500 and £4000. She had also asked County Broadband about using the power supply from their green cabinet opposite the school and had contacted the Norfolk County Council Highways Department about the possibility of siteing a defibrillator at that location. County Broadband had expressed a support for the scheme but the Highways Department had said that they required drawings of the necessary concrete pad and the wiring layout. JJ is continuing with both lines of enquiry.</p> <p>In the absence of CB, there was no discussion on a suitable shelter for the defibrillator</p>
<b>3c. 20 mph speed limit past the school – update</b>	The Clerk confirmed that the signs had been installed and were in use.
<b>3d. Land next to 3, Church Road</b>	The Clerk reported that he spoken with the Planning Department and that they had asked the applicant for revised plans.
<b>3e. Churchyard maintenance</b>	JJ reported that she had been to Hopton Church and found that their churchyard was maintained by the Probation Service Community Service. This information had been passed onto the Aslacton PCC and they are meeting with the Probation Service on the 27 <sup>th</sup> of September to discuss works to be carried out.
<b>3f. Coopers Close footpaths</b>	JJ reported that she had spoken with Sarah Everard, the Planning Officer concerned with the development, and had found a plan of the proposed footpath scheme. The plan was made available to the Members who noted

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	that Church Road was proposed to be widened and footpaths extended to both bus stops on Muir Lane with the footpath on the Western side continuing down Muir Lane for some distance. JJ said that the Highways Technical Department were dealing with the application, though very slowly, as advised by the Planning Officer.				
<b>3g. 20mph speed limit proposal</b>	<p>JJ said that she had met with the parishioner who had presented the proposal to further investigate his ideas. He had spoken with the person who had been successful in a similar plan for the North end of Pottergate Street about the processes and procedures which needed to be followed. JJ had also put an outline of the plans in the Summer edition of the Aslacton News and had received one objection to taxpayers money being wasted on something which could not be enforced. The likely cost had been investigated as being between £5 - £8 per Aslacton resident.</p> <p>JJ said that she did not have the time to continue with this particular project and AT offered to take on the support role to work with resident in taking the idea forward.</p>				
<b>3h. Verge alterations on Mill Lane</b>	<p>JJ said that the Highways Inspector had re-inspected the verge alterations and reported that she had been told that the encroachment team were now actioning the complaints.</p> <p>It was noted that a heavy truck had recently driven over the verge pushing one of the new telegraph pole soil retainers into the road where it caused an obstruction until pushed to the side of the road. This had been reported to the Highways Department</p>				
<b>3i. Western Farm bonfires</b>	The Clerk confirmed that he had sent a letter of complaint to the owner of the company. This had been sent by recorded delivery as requested. The Chairman said that it was now important to monitor and react to further bonfires by notifying the fire brigade and the Clerk when black smoke was seen. The Clerk would establish how to report the infringement to the relevant environment team and report each incident.				
<b>4. Planning matters</b>	The following new planning matters were discussed:				
<b>4a. Newhall, Sneath Road (2023-2546)</b>	The details of this application had been circulated during the previous month and the Members confirmed that they had no objections to the application.				
<b>4b Western Farm (2022-2179 – amendments to application)</b>	An update by the previous Chairman had been submitted prior to the meeting and JJ said that she had chased up the new Enforcement Manager who had said that his department cannot act until the latest planning application has been refused. AT had considered the business economics of the amendments and considered the amendments not to be a planning issue. The Clerk was asked to submit a letter of objection on the basis that the amendment claims were considered to be irrelevant and restating the previous objections of the Parish Council.				
<b>5. Clerks Report</b>	In order that actions which had been taken since the last meeting were reported to the Members, the Clerk reported on the following matters:				
<b>5a. Payments made</b>	<p>The Clerk reported that the following payments had been made:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Coronation event</td> <td style="text-align: right;">£200.00</td> </tr> <tr> <td>Insurance 2023/24</td> <td style="text-align: right;">£329.65</td> </tr> </table>	Coronation event	£200.00	Insurance 2023/24	£329.65
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<b>5b. Payments received</b>	The Clerk reported that there had not been any receipts since the last meeting.				
<b>5c. Payments to be made</b>	<p>The Clerk reported the following outstanding amounts</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Charge for dog bin emptying 2022/23</td> <td style="text-align: right;">£265.44</td> </tr> <tr> <td>Charge for dog bin emptying 2023/24</td> <td style="text-align: right;">£297.29</td> </tr> </table>	Charge for dog bin emptying 2022/23	£265.44	Charge for dog bin emptying 2023/24	£297.29
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	<p>First payment for churchyard maintenance 2023/24 £300.00</p> <p>The Members approved the payment for churchyard maintenance but asked for further investigation into the charges for dog bin emptying as they understood that this was originally quoted at a lower figure by South Norfolk Council.</p>
<b>6. Report from Footpath Warden</b>	There had been no report submitted prior to the meeting.
<b>7. Coronation Hall AGM report</b>	The Chairman said that she had attended the recent AGM and had been appointed as a non-voting trustee. She reported that the finances had been reported as healthy and that the previous committee office holders had been re-elected.
<b>8. Any Other Business</b>	.
<b>8a. South village notice board</b>	JJ said that she and LT had looked at the possibilities of updating and moving the existing parish notice board from its current dangerous to view position at the Western end of Sneath Road to the Eastern end near Sheval Close. She said that it seemed possible for the old board to have a locking section added to the reverse side and had asked a carpenter to quote for the work necessary. She said that should this not be suitable, there were other options available for cheap notice boards.
<b>8b. River blockage</b>	A parishioner reported that there was a potential blockage to the River Tas along the section which ran alongside Bunwell Road. The Chairman said that she would look into it.
<b>8. Date of next meeting</b>	The date of the next meeting was confirmed as Tuesday 7 <sup>th</sup> November 2023
	There being no further business, the meeting was closed at 8.35 pm.